

[Studio Name]

[Address Line 1]

[Address Line 2]

[Email/Phone]

RETAINER INVOICE

DATE [Date]

INVOICE # [0001]

CLIENT

[Client Name]

[Client Address]

[Client Contact]

PROJECT

[Project Name/Reference]

[Project Location]

DESCRIPTION

AMOUNT

Interior Design Retainer Fee

Initial deposit to commence design phase and secure project scheduling.

\$ 0.00

Total Due \$ 0.00

TERMS & NOTES

This retainer fee is non-refundable and will be applied toward [Final Invoice / Specific Phase].
Design work will commence upon receipt of payment.

PAYMENT INSTRUCTIONS

Please make checks payable to [Business Name] or pay via [Bank Transfer Details/Link].