

INVOICE

[Studio Name]
[Address Line 1]
[City, State, Zip]

Invoice #: [0000]
Date: [Date]
Project: [Project Name]

BILL TO

[Client Name]
[Client Address]
[Phone/Email]

SHIPPING ADDRESS

[Receiver/Receiver Name]
[Site Address]
[Instructions]

REF / ITEM #	DESCRIPTION & SPECIFICATIONS	QTY	UNIT PRICE	TOTAL
[SKU-001]	[Product Name/Manufacturer] Dimensions: [W x D x H] Finish/Fabric: [Name/Color]	[0]	\$0.00	\$0.00
[SKU-002]	[Product Name/Manufacturer] Lead Time: [Weeks]	[0]	\$0.00	\$0.00

Subtotal: \$0.00
Shipping & Freight: \$0.00
Procurement Fee ([%]): \$0.00
Sales Tax: \$0.00
Total Amount: \$0.00

PAYMENT TERMS

Please make checks payable to [Studio Name]. For ACH/Wire transfers, please use: [Bank Details]. All custom orders are non-refundable once production has commenced.