

# INVOICE

**Design Studio Name**

Street Address, City, State, ZIP

Email@example.com

**Date:** \_\_\_\_\_

**Invoice #:** \_\_\_\_\_

**Project ID:** \_\_\_\_\_

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CLIENT / BILL TO:

**Company Name**

Contact Person

Street Address

City, State, ZIP

PROJECT SITE:

Commercial Project Name

Site Address

Phase: \_\_\_\_\_

DESCRIPTION OF SERVICES / GOODS	HOURS/QTY	RATE	AMOUNT
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Initial Concept & Space Planning

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3D Rendering & Visualizations

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DESCRIPTION OF SERVICES / GOODS

HOURS/QTY

RATE

AMOUNT

FF&E Procurement (Furniture, Fixtures & Equipment)

Contractor Coordination & Site Supervision

Subtotal: \$0.00

Tax: \$0.00

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**TOTAL DUE: \$0.00**

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**Payment Terms:** Net 30 Days. Please make checks payable to [Studio Name].

**Wire Transfer Details:** Bank Name: \_\_\_\_\_ | Account: \_\_\_\_\_ | Routing: \_\_\_\_\_