

INVOICE

[Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Invoice #: [001]
Date: [Date]
Due Date: [Date]

Bill To:

[Client Name]
[Company Name]
[Street Address]
[City, State, Zip]

Project / Retainer Period:

[Month, Year] Strategy Retainer

DESCRIPTION	QUANTITY/HOURS	RATE	TOTAL
Monthly Marketing Strategy Retainer Fee Includes: Account Management, Reporting, and Strategy Development	1	\$0.00	\$0.00
Campaign Execution & Management	[Qty]	\$0.00	\$0.00
Additional Consultation Hours	[Qty]	\$0.00	\$0.00
Subtotal: \$0.00			

Tax: \$0.00
Amount Due: \$0.00

Payment Terms: Net 30. Please make checks payable to [Agency Name].

Notes: Thank you for your continued partnership.