

INVOICE

[Company Name]
[Address Line 1]
[Email/Phone]

INVOICE NUMBER
#INV-000

DATE
[Date]

BILL TO:

[Client Name]
[Client Address]
[Client Contact]

PROJECT DETAILS:

[Project Name]
Purchase Order: [PO #]

Milestone / Description	Status	Amount
Milestone #[X]: [Title] [Brief description of deliverables/features completed]	Completed	\$0.00
Software Maintenance/Support (Retainer)	Current	\$0.00

Subtotal: \$0.00
Tax (0%): \$0.00

Total Amount Due: \$0.00

PAYMENT INSTRUCTIONS

Bank Name: [Bank Name] | Account: [Number] | Routing: [Number]

Payment Terms: Due within [X] days of receipt.