

MANAGEMENT FEE INVOICE

[Real Estate Company Name]

[Address Line 1]

[Email/Phone]

Invoice #:
Date:
Due Date:

Owner / Client:
[Owner Name]

[Mailing Address]
Property Managed:
[Property Name/Address]

Billing Period:
[Start Date] - [End Date]

Description	Base Amount	Rate/Fee %	Total
Monthly Management Fee			
Leasing/Renewal Fees	-	-	
Maintenance Coordination		-	
Miscellaneous/Administrative	-	-	

Subtotal:

Tax (if applicable):

Grand Total Due:

Payment Instructions:

Please make checks payable to [Company Name] or pay via bank transfer to [Account Details].

Thank you for your business.