

INVOICE

Contract ID: [Contract #]
Frequency: [Monthly/Quarterly/Annual]

[Company Name]

[Street Address]
[City, State, Zip]
[Email/Phone]

BILL TO:

[Client Name]
[Client Address]
[Contact Email]

Invoice Date: [Date]
Due Date: [Date]
Service Period: [Start] to [End]

Description of Service	Qty	Rate	Amount
[Maintenance Plan Name] - Scheduled Recurring Fee	1	\$0.00	\$0.00
[Additional Item/Service]	-	\$0.00	\$0.00

Subtotal: \$0.00
Tax: \$0.00

Total Due: \$0.00

Payment Terms: Net [X] Days. Please make checks payable to [Company Name].

Notes: This is a recurring invoice for your active maintenance contract. For support, contact [Email/Phone].