

REFERRAL INVOICE

[Referring Brokerage Name]
[License Number]
[Address Line 1]
[City, State, Zip]

Invoice #: _____
Date: _____

PAYABLE TO (RECEIVING BROKERAGE)

[Brokerage Name]
[Attention To/Agent Name]
[Address Line 1]
[City, State, Zip]
[Tax ID/EIN]

TRANSACTION REFERENCE

Client Name: _____
Property Address: _____
Closing Date: _____
File/Escrow #: _____

Description	Sale Price / Gross Comm.	Referral %	Total
Real Estate Referral Fee	\$	%	\$

Subtotal: \$ _____

Total Amount Due: \$ _____

Payment Instructions: Please make checks payable to [Brokerage Name] or contact [Phone/Email] for wire instructions. State license laws require commissions to be paid directly to the Brokerage.

Thank you for the referral business.