

INVOICE

[Your Company Name]
[Address Line 1]
[Email / Phone]

Invoice #: _____
Date: _____
Due Date: _____

BILL TO:

[Client Name]
[Client Address]
[Client Contact]

Description (Service/Item)	Qty/Hrs	Rate	Amount

Subtotal: \$ _____
Tax: \$ _____
Total: \$ _____

Payment Instructions:

Please make checks payable to [Company Name] or transfer to [Account Info].

Thank you for your business!