

# [VILLA NAME]

[Street Address]

[City, Country]

[Email/Phone]

**Invoice #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Wedding Date:** \_\_\_\_\_

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## CLIENT DETAILS

**[Client Name]**

[Address]

[Phone]

[Email]

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## STAY INFORMATION

**Check-in:** \_\_\_\_\_

**Check-out:** \_\_\_\_\_

**Guests:** \_\_\_\_\_

Description	Rate	Qty/Nights	Amount
Villa Rental (Exclusive Use)			
Wedding Venue Fee			
Catering & Banqueting Services			

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Description	Rate	Qty/Nights	Amount
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Additional Staffing / Concierge

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Equipment & Furniture Hire

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Subtotal: \$0.00

Tax/VAT: \$0.00

Deposit Paid: (\$0.00)

Total Due: \$0.00

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**Payment Instructions:** [Bank Name] | SWIFT: [Code] | Account: [Number]

Please note that late payments may be subject to additional fees as per the rental agreement.

Thank you for choosing [Villa Name] for your special day.