

INVOICE

[Shore Excursion Vendor Name]
[Business Address]
[Contact Email/Phone]

Invoice #: [0000]
Date: [MM/DD/YYYY]
Port of Call: [Port Name]

BILL TO:

[Cruise Line Name]
[Accounts Payable Department]
[Address/Vessel Name]

SHIP DETAILS:

Vessel: [Ship Name]
Voyage #: [Number]
Arrival Date: [Date]

Tour Code / Description	Date	Pax Count	Unit Price	Total
[Excursion Name/ID]	[Date]	[00]	[\$[0.00]]	[\$[0.00]]
[Excursion Name/ID]	[Date]	[00]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]
VAT/Tax: \$[0.00]

Grand Total: \$[0.00]

PAYMENT INSTRUCTIONS:

Bank Name: [Name]

SWIFT/BIC: [Code]

Account Number: [Number]

Terms: Net [30] Days. Please include Invoice # on all remittances.