

INVOICE

[Environmental Consulting Firm Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

Invoice #: _____
Date: _____
Due Date: _____

CLIENT INFORMATION

[Client Name/Company]
[Project Manager Name]
[Street Address]
[City, State, Zip]

PROJECT DETAILS

Project Name: [Project Name]
Project ID: [Reference Number]
Site Location: [Site Address]

Service Description (Phase/Task)	Quantity/Hours	Rate (\$)	Amount (\$)
Phase I Environmental Site Assessment			
Soil Sampling & Laboratory Analysis			
Regulatory Compliance Reporting			
Field Mobilization / Equipment Rental			

Subtotal: \$ _____
Tax/Adjustments: \$ _____
Total Balance Due: \$ _____

Payment Instructions:

Please make checks payable to [Firm Name]. For wire transfers, use Account: [Number] Routing: [Number].

Thank you for choosing us for your environmental compliance and consulting needs.