

INVOICE

Agreement Ref: [Agreement Number]

[Service Provider Name]

[Address Line 1]

[City, State, Zip]

[Email / Tax ID]

BILL TO:

[Client Name / Company]

[Address Line 1]

[City, State, Zip]

[Contact Person]

Invoice Date: [MM/DD/YYYY]

Invoice #: [00000]

Due Date: [MM/DD/YYYY]

Description of Technical Service	Quantity (Words/Hours)	Unit Rate	Amount
[Project Title / Subject Matter Translation]	[0,000]	[0.00]	[0.00]
[Technical Review / Proofreading]	[0,000]	[0.00]	[0.00]
[Formatting / DTP Services]	[0,000]	[0.00]	[0.00]

Subtotal: [0.00]

Tax ([0] %): [0.00]

Total Amount Due: [Currency] [0.00]

Payment Instructions:

Bank Name: [Name]

Account Name: [Name]

IBAN / Account #: [Number]

SWIFT/BIC: [Code]

Services provided pursuant to the Technical Translation Service Agreement signed on [Date].

Thank you for your business.