

INVOICE

Service Provider:

[Company Name]
[Address Line 1]
[Email / Phone]

Invoice #: [00000]
Date: [MM/DD/YYYY]
Agreement Ref: [Contract ID]

Bill To:

[Client Name]
[Client Address]
[Tax ID / VAT Number]

Project Details:

[Project Name/Code]
[Target Languages]

Description of Service	Source/Target Language	Quantity (Words/Hours)	Rate	Amount
Translation & Localization	[Language Pair]	0	0.00	0.00
Proofreading / Editing	[Language Pair]	0	0.00	0.00
Desktop Publishing (DTP)	[Language Pair]	0	0.00	0.00

Subtotal: \$0.00

Tax (0%): \$0.00

Total Due: \$0.00

Payment Terms: [Net 30/Due on Receipt]

Bank Details: [Bank Name] | **SWIFT/BIC:** [Code] | **IBAN/Account:** [Number]

Thank you for your business.