RETAINER INVOICE

[Your Business Name]
[Your Address]
[Email/Phone]

Invoice #: [000]
Date: [Date]
Due Date: [Date]

Bill To:
[Client Name]
[Client Company]
[Client Address]

Project / Agreement:
[Agreement Name/Reference]
[Retainer Period]

Description	Hours/Qty	Rate	Amount
Monthly Retainer Fee - [Month/Year]	1	$0.00	$0.00
Additional Services (Overages)	[0]	$0.00	$0.00

Subtotal: $0.00
Tax (0%): $0.00
Total Amount Due: $0.00

Notes:

This invoice is issued per the Client Retainer Agreement signed on [Date]. Please make checks payable to [Business Name] or pay via [Payment Method].