

LEASE INVOICE

Invoice #: _____

Date: _____

[Lessor/Company Name]

[Address Line 1]

[City, State, Zip]

[Tax ID/VAT Number]

LESSEE / TENANT

[Tenant Business Name]

[Contact Person]

[Premises Address/Unit Number]

[City, State, Zip]

LEASE DETAILS

Lease ID: [Reference Number]

Period: [Start Date] to [End Date]

Due Date: [Date]

Late Fee After: [Date]

Description of Charges	Sq. Footage / Qty	Rate/Unit	Amount
Base Industrial Rent			
Common Area Maintenance (CAM)			
Property Insurance / Taxes Allocation			
Utility Rebill (Meter: _____)			
Parking / Yard Storage Fees			

Subtotal: \$ _____

Tax (if applicable): \$ _____

Total Amount Due: \$_____

PAYMENT INSTRUCTIONS

Please make checks payable to **[Lessor Name]**.
Wire/ACH: [Bank Name] | Routing: [Number] | Account: [Number]
Include Invoice # on all payments.

Note: This invoice is issued pursuant to the Industrial Lease Agreement dated [Agreement Date]. Late payments are subject to penalties as defined in the lease terms.