

RENTAL INVOICE

Invoice #: _____

Date: _____

Lessor:

[Business Name]
[Address Line 1]
[Address Line 2]
[Tax ID / Registration]

Lessee:

[Client Name]
[Company Name]
[Address Line 1]
[Address Line 2]

Property Information:

Property ID: _____
Location: [Full Property Address]

Billing Period:

From: _____
To: _____

Description	Quantity/Area	Rate	Amount
Base Monthly Rent			
Common Area Maintenance (CAM)			
Utility Surcharge			

Description	Quantity/Area	Rate	Amount
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Parking Fees			
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Subtotal: _____

Tax: _____

Total Due: _____

Payment Terms: Net [X] Days. Please make checks payable to [Payee Name].

Wiring Instructions: Bank: _____ | Account: _____ | Routing: _____

Thank you for your business.