

INVOICE

INVOICE #
[000000]
DATE
[Date]

SUBCONTRACTOR
[Subcontractor Name]
[Address Line 1]
[Address Line 2]
[Phone / Email]

BILL TO
[Contractor/Company Name]
[Client Address Line 1]
[Client Address Line 2]
PROJECT / JOB SITE
[Project Name]
[Project Number / PO #]
[Site Address]

Description (Labor & Materials)	Quantity / Hrs	Rate / Unit Price	Amount
Labor: [Task Description]	0.00	\$0.00	\$0.00
Material: [Item Name/Description]	0.00	\$0.00	\$0.00

Labor Subtotal: \$0.00
Materials Subtotal: \$0.00
Tax: \$0.00

Total Amount Due: \$0.00

NOTES & PAYMENT INSTRUCTIONS

[Terms: e.g., Net 30. Payment via Check or Wire Transfer.]