

INVOICE

Agreement Ref: [Contract Number]

[Writer/Agency Name]

[Address Line 1]
[Email/Phone]

BILL TO:

[Client Name/Company]
[Client Address]
[Client Contact Email]

Invoice #: [0000]

Date: [Month Day, Year]

Due Date: [Month Day, Year]

Service Description / Project Title	Rate Type	Qty/Units	Price	Total
[Item Name - e.g., Blog Post Title]	[Per Word/Flat]	[0]	\$0.00	\$0.00
[Item Name - e.g., Website Copy]	[Hourly]	[0]	\$0.00	\$0.00
[Item Name - e.g., Revisions]	[Flat]	[0]	\$0.00	\$0.00

Subtotal: \$0.00
Tax (if applicable): \$0.00
Total Amount: \$0.00

PAYMENT INSTRUCTIONS

[Bank Name / Transfer Info / PayPal Address]

Terms: All content rights transfer to client upon receipt of full payment.