

EXECUTIVE SEMINAR SERIES

Corporate Education Division

INVOICE

#INV-0000

BILLED TO

[Client Name]
[Company Name]
[Address Line 1]
[City, State, Zip]

DETAILS

Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]
PO Number: [00000]

Seminar Description	Date	Attendees	Unit Price	Amount
[Seminar Title or Course Name]	[Date]	[Qty]	\$0.00	\$0.00
Executive Materials & Certification Fees	-	[Qty]	\$0.00	\$0.00

Subtotal \$0.00
Tax / VAT (0%) \$0.00
Total Due \$0.00

Payment Instructions: Please make checks payable to Executive Seminar Series. Electronic transfers can be made to [Bank Name], Account: [Number], SWIFT: [Code].

Terms: Net 30 days. Thank you for your business.