

# INSTRUCTION INVOICE

Invoice #: [000]  
Date: [Date]

**INSTRUCTOR / PROVIDER**

[Name / Company Name]  
[Address Line 1]  
[City, State, Zip]  
[Email/Phone]

**BILL TO**

[Client Name / Organization]  
[Address Line 1]  
[City, State, Zip]  
[Tax ID / Reference]

Technical Skill / Course Description	Date(s)	Hours/Units	Rate	Total
[e.g. Advanced Python Training]	[MM/DD/YY]	[0.0]	[\$[0.00]]	[\$[0.00]]
[e.g. Cloud Architecture Workshop]	[MM/DD/YY]	[0.0]	[\$[0.00]]	[\$[0.00]]
[e.g. Course Materials / Lab Access]	-	[1]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax / VAT: \$[0.00]

**Total Amount Due: \$[0.00]**

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**PAYMENT INSTRUCTIONS**

Bank: [Bank Name] | Account: [Number] | Routing/Swift: [Code]

Payment Terms: Net [30] Days