

[TRADE SCHOOL NAME]

[Street Address]
[City, State, Zip]
[Phone Number]

INVOICE

[Invoice-Number]
Date: [Date]

BILL TO:

[Student Name]
Student ID: [ID-Number]
[Address]
[Email/Phone]

PROGRAM DETAILS:

Course: [Course Name/Code]
Term: [Semester/Year]
Due Date: [Due Date]

Description	Qty/Credits	Unit Cost	Amount
Tuition Fees	[0.00]	\$0.00	\$0.00
Lab & Materials Fee	1	\$0.00	\$0.00
Registration Fee (Non-refundable)	1	\$0.00	\$0.00
Technology & Facility Fee	1	\$0.00	\$0.00
<hr/> Subtotal: \$0.00			

Tax/Financial Aid: (\$0.00)
Total Due: \$0.00

PAYMENT INSTRUCTIONS:

Please make checks payable to **[Trade School Name]**. For online payments or wire transfers, please visit **[Website URL]** or use the following reference number: **[Student ID]**.

Thank you for choosing our institution for your professional development.