

# [UNIVERSITY NAME]

Office of the Registrar  
[Campus Address / Dept]

## INVOICE

Date: [Date]  
Invoice #: [000000]

### BILL TO:

[Student Full Name]  
Student ID: [ID Number]  
[Email Address]

### TERM:

[Semester / Year]  
Program: [Degree/Course Name]

Description	Units	Rate	Amount
Remote Learning Tuition Fee	[0]	[\$[0.00]]	[\$[0.00]]
Technology & Digital Resource Fee	1	[\$[0.00]]	[\$[0.00]]
Online Library Access	1	[\$[0.00]]	[\$[0.00]]
Virtual Student Services Fee	1	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Financial Aid / Credits: (\$[0.00])

**TOTAL BALANCE DUE: \$[0.00]**

Payment Instructions:

Please remit payment via the Student Portal or via bank wire transfer. Reference your Student ID on all transactions. Late fees apply after [Due Date].

Contact: [bursar@\[university\].edu](mailto:bursar@[university].edu) | [Phone Number]