

# INVOICE

[Teacher/School Name]  
[Email Address]  
[Website/Zoom Link]

**Invoice #:** [0000]  
**Date:** [Date]  
**Due Date:** [Date]

## BILL TO:

[Student Name]  
[Student Email]  
[Phone Number]

## LANGUAGE & LEVEL:

[e.g. Spanish - Intermediate B1]

Description (Date/Class Type)	Hours/Qty	Rate	Amount
[Private 1-on-1 Lesson]	[0]	[\$[0.00]]	[\$[0.00]]
[Group Conversation Session]	[0]	[\$[0.00]]	[\$[0.00]]
[Learning Materials/E-books]	[0]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Discount: -[\$[0.00]]

**Total Balance Due: \$[0.00]**

**Payment Instructions:**

Please pay via PayPal, Stripe, or Bank Transfer to: [Account Details]

*Note: Cancellations require 24-hour notice for a full refund/reschedule.*