

INVOICE

[Language School Name]
[Street Address]
[City, State, Zip]

DATE: [Date]
INVOICE #: [00000]

BILL TO:

[Student Name]
[Student ID]
[Address]
[Email]

PROGRAM DETAILS:

Language: [Language Name]
Level: [e.g., B2 Upper-Intermediate]
Term: [Session Dates]

Description	Hours/Units	Rate	Amount
Intensive Course Tuition	[00]	[\$0.00]	[\$0.00]
Registration & Enrollment Fee	1	[\$0.00]	[\$0.00]
Learning Materials & Textbooks	-	[\$0.00]	[\$0.00]
Language Lab Access Fee	-	[\$0.00]	[\$0.00]

Subtotal: [\$0.00]
Tax/VAT: [\$0.00]
Total Due: [\$0.00]

PAYMENT INSTRUCTIONS:

Bank Transfer: [Bank Name] | Account: [Number] | SWIFT: [Code]

Payment is due within [Number] days of invoice date.