

# INVOICE

Date: \_\_\_\_\_  
Invoice #: \_\_\_\_\_

[Agent/Agency Name]  
[License Number]  
[Address Line 1]  
[City, State, Zip]

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## BILL TO

[Client Name / Brokerage]  
[Address Line 1]  
[City, State, Zip]

## PROPERTY DETAILS

Address: [Full Property Address]  
Closing Date: \_\_\_\_\_  
Sale Price: \$ \_\_\_\_\_

Description	Rate / %	Total
Professional Real Estate Commission	_____ %	\$ _____
Administrative / Broker Fees	-	\$ _____
Other: [Description]	-	\$ _____

Subtotal: \$ \_\_\_\_\_  
Tax: \$ \_\_\_\_\_

TOTAL DUE: \$ \_\_\_\_\_

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**PAYMENT INSTRUCTIONS**

Please make checks payable to: **[Payee Name]**

Wire Transfer: [Bank Name] | Acc: [Number] | Routing: [Number]

Thank you for your business.