

# INDUSTRIAL BROKERAGE INVOICE

[Brokerage Name]  
[License Number]  
[Address Line 1]  
[City, State, Zip]

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Due Date:** \_\_\_\_\_

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## BILL TO

[Client Name]  
[Company Name]  
[Address Line 1]  
[City, State, Zip]

## PROPERTY / TRANSACTION DETAILS

**Property:** [Asset Name/Address]  
**Type:** [Lease / Sale / Renewal]  
**Total Sq. Ft:** \_\_\_\_\_  
**Transaction ID:** \_\_\_\_\_

Description of Services	Reference	Amount
Professional Brokerage Commission [e.g., 5% of Gross Lease Value or Sale Price]	[Voucher/Contract #]	\$0.00
Marketing & Administrative Fees	Reimbursable	\$0.00
Co-Brokering Adjustment (if applicable)	[Partner Firm]	(\$0.00)

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Subtotal: \$0.00

Tax (if applicable): \$0.00

**Total Balance Due: \$0.00**

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**Payment Instructions:**

Please make all checks payable to [Brokerage Name].

Wire Transfer: [Bank Name] | Routing: [Number] | Account: [Number]

Payment is due within [Number] days of invoice date.