

INVOICE

[Consultant Name / Agency Name]
[Address Line 1]
[Email / Phone]

Invoice #: [0001]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO:

[Client Name]
[Client Company Name]
[Client Address]
[Client Email]

RETAINER PERIOD:
[Start Date] to [End Date]

| DESCRIPTION OF SERVICES | HOURS/QTY | RATE | AMOUNT |
|---|-----------|--------|--------|
| Monthly Marketing Retainer SEO, PPC Management, & Social Media Strategy | 1 | \$0.00 | \$0.00 |
| Content Production Additional blog posts/creative assets | 0 | \$0.00 | \$0.00 |
| <hr/> | | | |
| Subtotal: \$0.00 | | | |
| Tax (0%): \$0.00 | | | |
| Total Due: \$0.00 | | | |

PAYMENT INSTRUCTIONS:

Please make payment via [Bank Transfer/PayPal/Stripe].
Account Name: [Your Name/Company]
Account Number/ID: [Details]

Thank you for your continued partnership.