

INVOICE

[Ghostwriter Name/Agency]
[Street Address]
[Email/Phone]

Invoice #: [000]
Date: [Date]
Due Date: [Date]

BILL TO: **[Client Name]**
[Company Name]
[Client Address]
PROJECT DETAILS: **Project Title:** [Book or Article Title]
Phase: [e.g., Draft 1 / Final Polish]

Description of Services	Rate Type	Quantity	Amount
Manuscript Writing / Content Creation	[Per Word/Hour]	[0]	\$0.00
Research & Interviews	[Flat/Hourly]	[0]	\$0.00
Editing & Revisions	[Included/Extra]	[0]	\$0.00

Subtotal: \$0.00
Deposit Paid: (\$0.00)
Balance Due: \$0.00

PAYMENT INSTRUCTIONS & NOTES:

Please make payment via [Bank Transfer/PayPal/Check].
All rights to the work transfer to the client upon receipt of full payment.