

INVOICE

Creative Writing Services

Invoice #: _____

Date: _____

FROM:

[Writer Name/Studio]

[Street Address]

[Email/Phone]

TO:

[Client Name/Company]

[Project Title]

[Contact Information]

Description of Deliverables	Quantity/Word Count	Rate	Amount
Drafting & Research			
Structural Editing			
Proofreading/Revisions			
Subtotal: \$ _____			
Tax/Fees: \$ _____			
Total Due: \$ _____			

Payment Terms: Net [30] Days. Please make checks payable to [Name] or via [Digital Payment Method].

Thank you for the opportunity to contribute to your creative project.