

# INVOICE

Invoice #: \_\_\_\_\_

Date: \_\_\_\_\_

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**FROM:**

[Academic Translator/Agency Name]

[Professional Address]

[Email/Contact]

**BILL TO:**

[Client Name/University Department]

[Institution Address]

[Project Reference/P.O. Number]

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DESCRIPTION OF SERVICE (MANUSCRIPT TITLE/SUBJECT)	WORD COUNT	RATE/WORD	TOTAL
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[Translation: Source Language to Target  
Language]

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[Academic Editing / Bibliography Formatting]

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[Specialized Subject Matter Research]

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Subtotal: \_\_\_\_\_

Tax/VAT (if applicable): \_\_\_\_\_

**Grand Total:** \_\_\_\_\_

**PAYMENT INSTRUCTIONS:**

Bank: [Name]

IBAN/SWIFT: [Details]

Payment Due Date: \_\_\_\_\_

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*Certified academic translation provided in accordance with international linguistic standards.*