

INVOICE

[Invoice #000] / [Date]

FROM

[Your Name/Studio]

[Address Line 1]

[Email Address]

[Tax ID/VAT]

BILL TO

[Client Name/Company]

[Client Address]

[Project Reference/PO]

SERVICE DESCRIPTION	QTY/HOURS	RATE	AMOUNT
[Project Name: e.g., Website Copywriting - 5 Pages]	[0]	[\$[0.00]]	[\$[0.00]]
[Project Name: e.g., Social Media Campaign Strategy]	[0]	[\$[0.00]]	[\$[0.00]]
[Project Name: e.g., Editorial Revisions]	[0]	[\$[0.00]]	[\$[0.00]]
Subtotal \$[0.00]			
Tax ([0]%) \$[0.00]			
Total Due \$[0.00]			

PAYMENT TERMS

Please remit payment within [30] days of receipt.

Bank: [Bank Name] / Account: [Number] / Routing: [Number]

Thank you for the creative collaboration.