

PROPERTY UPKEEP SERVICES

[Street Address]
[City, State, Zip]
[Phone Number]

INVOICE

[0000]
Date: [MM/DD/YYYY]

CLIENT / PROPERTY OWNER

[Name / Company]
[Service Address]
[City, State, Zip]

SERVICE DETAILS

Property Ref: [Property ID/Name]
Terms: [Net 30/Due on Receipt]
Due Date: [MM/DD/YYYY]

Service Description	Qty/Hrs	Rate	Amount
[Service Item 1: e.g., Lawn Maintenance]	-	-	\$0.00
[Service Item 2: e.g., Gutter Cleaning]	-	-	\$0.00
[Service Item 3: e.g., HVAC Inspection]	-	-	\$0.00

Subtotal: \$0.00
Tax: \$0.00

Total Amount Due: \$0.00

Payment Instructions:

Please make checks payable to [Company Name]. For bank transfers, use Account: [Number].

Thank you for choosing us for your property maintenance needs.