

INVOICE

[Drafting Firm Name]
[Address Line 1]
[Email/Phone]

BILL TO:
[Client Name/Company]
[Client Address]
[Project Reference/PO #]

Invoice #: [0000]
Date: [Date]
Due Date: [Date]

Project / Sheet Description	Quantity/Hours	Rate	Amount
[Item Description - e.g., Floor Plan Drafting]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Item Description - e.g., Redline Revisions]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Item Description - e.g., 3D Modeling/BIM]	[0.00]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]			
Tax: \$[0.00]			
Total: \$[0.00]			

Payment Instructions:
[Bank Name / Transfer Details / Check Payable To]
Notes: [Terms and conditions or thank you message]