

INVOICE

[Freelancer/Agency Name]
[Address Line 1]
[Email Address]

INVOICE # [000]
DATE [Date]
DUE DATE [Date]

BILL TO

[Client Name]
[Company Name]
[Client Email]

PROJECT

[Social Media Campaign Name]

DESCRIPTION	QUANTITY/HOURS	RATE	AMOUNT
Social Media Captions (Instagram/Facebook)	[Qty]	[\$[0.00]]	[\$[0.00]]
Short-Form Video Scripts (TikTok/Reels)	[Qty]	[\$[0.00]]	[\$[0.00]]
Content Strategy & Hashtag Research	[Qty]	[\$[0.00]]	[\$[0.00]]
Revisions (Beyond Included Scope)	[Qty]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax (0%): \$[0.00]

Total Amount Due: \$[0.00]

Payment Instructions: [Bank Transfer / PayPal / Stripe Details]

Notes: Thank you for your business. Please include the invoice number in your payment reference.