

# INVOICE

INVOICE NUMBER

[#001]

DATE

[Month Day, Year]

FROM

**[Freelancer Name]**

[Address Line 1]

[Email Address]

[Phone Number]

BILL TO

**[Client Name / Company]**

[Address Line 1]

[City, State, Zip]

[Contact Email]

Description	Hours	Rate	Amount
[Project Task Name/Consultation Description]	0.00	\$0.00	\$0.00
[Project Task Name/Consultation Description]	0.00	\$0.00	\$0.00
Subtotal		\$0.00	\$0.00
Tax (0%)		\$0.00	\$0.00
Total Due		\$0.00	\$0.00

PAYMENT INSTRUCTIONS

Please send payment via [Bank Transfer/PayPal/Other] to [Account Details].  
Payment is due within [Number] days of invoice date.