

INVOICE

[Your Name/Studio]
[Email Address]
[Phone Number]
[Tax ID/VAT Number]

Invoice #: [0001]
Date: [Date]
Due Date: [Date]

BILL TO:

[Client Company Name]
[Contact Name]
[Street Address]
[City, State, Zip]

PROJECT:
[Project Name/Ref Number]

DESCRIPTION	QUANTITY/HOURS	RATE	AMOUNT
[Item Description - e.g., Logo Identity Design]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Item Description - e.g., Brand Guidelines]	[0.00]	[\$[0.00]]	[\$[0.00]]

Subtotal \$[0.00]
Tax ([0]%) \$[0.00]
TOTAL DUE \$[0.00]

Payment Instructions:

Bank: [Bank Name] | Account: [Account Number] | Routing: [Routing Number]
Paypal/Zelle: [Payment Email Address]

Thank you for your business.