

REFUND INVOICE

Invoice #: _____
Date: _____
Reference: _____

ISSUED BY

[Entity/Agency Name]
[Address Line 1]
[Address Line 2]
[Tax ID/License #]

REFUND RECIPIENT

[Name]
[Address Line 1]
[Address Line 2]
[Phone/Email]

PROPERTY DETAILS

Property Address: _____
Transaction Type: Sale Lease Earnest Money Deposit

Description of Refund Item	Original Amount	Deductions	Refund Total
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Subtotal: \$ _____

Adjustments: \$ _____

Total Refund Amount: \$ _____

REFUND METHOD

Check #[_____] Bank Transfer Original Payment Method

Notes: _____

This document serves as a formal record of a refund for residential property transaction funds. Please retain for your tax and legal records.