

INVOICE

[Your Company Name]
[Address Line 1]
[Address Line 2]

INVENTORY LOG

Invoice #: _____
Date: _____

Client / Department:

Server Room Location:

Facility: _____
Rack ID: _____
Admin: _____

Hardware Description / Model	Serial Number	Qty	Unit Cost	Total

Subtotal: \$ _____
Installation/Tax: \$ _____
GRAND TOTAL: \$ _____

Notes: _____

Authorized Signature: _____ Date: _____