

RETAINER INVOICE

[Interior Design Firm Name]
[Address Line 1]
[Email / Phone]

Invoice #: [000]
Date: [Date]

CLIENT

[Client Name]
[Client Address]
[Client Contact]

PROJECT

[Project Name/Ref]
[Location]

Description	Amount
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Initial Design Retainer Fee Credited toward future design hours or final billing as per agreement.	\$0.00
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Subtotal: \$0.00
Tax: \$0.00

Total Due: \$0.00

Payment Terms: [e.g., Payable upon receipt. Work will commence once retainer is secured.]

Notes: [Bank Details / Payment Instructions]