PROCUREMENT INVOICE

Invoice #: ___________

Date: ___________

PO #: ___________

Vendor / Supplier

Name: ____________________

Address: __________________

Contact: __________________

Ship To / Warehouse

Location: _________________

Receiver: _________________

Inventory ID: ______________

Item / Material ID	Description	Grade/Batch	Quantity	Unit Price	Total

Item / Material ID	Description	Grade/Batch	Quantity	Unit Price	Total

Subtotal: $________
Tax: $________
Shipping: $________
Grand Total: $________

Authorized Signature:

____

Notes / Quality Inspection: