

# INVOICE

**[Company Name]**

[Street Address]

[City, State, Zip]

[Tax ID / VAT Number]

**Invoice #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PO #:** \_\_\_\_\_

**Due Date:** \_\_\_\_\_

**BILL TO**

[Customer Name]

[Customer Business Name]

[Address]

[Phone/Email]

## SHIP TO

[Recipient Name]

[Shipping Address]

[City, State, Zip]

[Shipping Method]

[illegible]

| SKU / Item # | Description | Quantity | Unit Price | Discount (%) | Total |
|--------------|-------------|----------|------------|--------------|-------|
|--------------|-------------|----------|------------|--------------|-------|

Subtotal: \$0.00  
Wholesale Discount: (\$0.00)  
Shipping & Handling: \$0.00  
Tax Rate (%): 0.00%  
TOTAL DUE: \$0.00

NOTES & PAYMENT INSTRUCTIONS

Please make checks payable to: **[Company Name]**  
Wire Transfer: [Bank Name] | Account: [Number] | Routing: [Number]  
Standard Terms: Net [30] Days. A late fee of [X%] applies to overdue balances.

Thank you for your business. For inventory inquiries or returns, please contact [Email/Phone] within 7 days of delivery.