

INVOICE

[Your Podcast Name/Company]
[Address Line 1]
[Email Address]

Invoice #: [000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILLED TO:

[Client Name/Agency]
[Contact Person]
[Client Address]

Campaign/Episode Description	Placement Type	Quantity/CPM	Rate	Amount
[Podcast Episode #/Campaign Title]	[Pre-roll / Mid-roll]	[e.g. 50,000 DLs]	[\$[0.00]]	[\$[0.00]]
[Podcast Episode #/Campaign Title]	[Post-roll]	[e.g. 1 Unit]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]				
Tax/Fees: \$[0.00]				
Balance Due: \$[0.00]				

PAYMENT INSTRUCTIONS:

Please make checks payable to: [Account Name]
ACH/Wire Transfer: [Routing/Account Numbers]
PayPal/Digital: [Payment Handle]

Thank you for supporting [Podcast Name].