

INVOICE

[Podcast Name]
[Production Company/Host Name]
[Email Address]
[Website/Social Handle]

INVOICE NUMBER #[000]
DATE ISSUED [DD/MM/YYYY]
DUE DATE [DD/MM/YYYY]

BILL TO:

[Sponsor Brand Name]
[Contact Person]
[Mailing Address]
[Tax ID/VAT if applicable]

CAMPAIGN DETAILS:

Campaign: [Name of Campaign/Product]
Period: [Start Date] - [End Date]

Placement Type & Episode	Spot Length	Quantity	Rate	Amount
Pre-roll (Episode #[000])	30s	1	\$0.00	\$0.00
Mid-roll (Episode #[000])	60s	1	\$0.00	\$0.00
Post-roll (Episode #[000])	30s	1	\$0.00	\$0.00

Placement Type & Episode	Spot Length	Quantity	Rate	Amount
Show Notes Link / Social Shoutout	-	1	\$0.00	\$0.00

Subtotal: \$0.00

Tax: \$0.00

Total Balance Due: \$0.00

PAYMENT INSTRUCTIONS

Please remit payment via [PayPal/Wire/Zelle] to: [Payment Details/Account Number]

Thank you for supporting independent podcasting.