INVOICE

[Digital News Organization Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE NUMBER [INV-000]
DATE [Month DD, YYYY]
DUE DATE [Month DD, YYYY]

BILL TO **[Advertiser/Agency Name]**
[Contact Name]
[Billing Address]
[City, State, Zip]
CAMPAIGN REFERENCE [Campaign Name/PO Number]

Ad Unit / Placement	Dimensions/Type	Impressions/Duration	Rate	Amount
[Leaderboard - Homepage]	[728 x 90]	[000,000]	$[0.00]	$[0.00]
[Sponsored Article]	[Native Content]	[Fixed Term]	$[0.00]	$[0.00]
[Sidebar Rectangle]	[300 x 250]	[000,000]	$[0.00]	$[0.00]

Subtotal: $[0.00]
Tax (0%): $[0.00]

Total Amount: $[0.00]

PAYMENT INSTRUCTIONS

Please make checks payable to **[Organization Name]**.
Wire Transfer: [Bank Name] | Account: [Number] | Routing: [Number]
Terms: Net [30] days.