

DEPOSIT REQUEST

Invoice #: [0000]
Date: [Date]

[Business/Artist Name]
[Address Line 1]
[Email/Website]

Client:
[Client Name]
[Client Address/Contact]
Project:
[Commission Title/Reference]

Description	Total Project Value	Deposit Percentage	Amount Due
[Commission Description / Scope of Work]	[\$[0.00]]	[50]%	[\$[0.00]]

Total Deposit Due: \$[0.00]

Payment Instructions:
[Bank Transfer Details / PayPal Email / Payment Link]

Terms: Work will commence once the deposit is received. Deposits are [non-refundable/partially refundable] as per the signed agreement.