

INVOICE

Invoice #: [000]

Date: [Date]

[Your Name/Studio]

[Email Address]
[Phone Number]
[Website/Portfolio]

BILL TO:

[Client Name/Company]
[Contact Person]
[Address]
[Email Address]

PROJECT DETAILS:

Course Title: [Title]
LMS Target: [e.g., SCORM/Canvas]
Due Date: [Date]

Description (Modules, Scripts, Assets)	Units/Hours	Rate	Total
[Storyboarding & Scriptwriting]	[0]	[\$[0.00]]	[\$[0.00]]
[Interactive Module Development]	[0]	[\$[0.00]]	[\$[0.00]]

Description (Modules, Scripts, Assets)	Units/Hours	Rate	Total
[Voiceover & Audio Sync]	[0]	[\$[0.00]]	[\$[0.00]]
[Assessment/Quiz Design]	[0]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]
Tax/VAT ([0] %): \$[0.00]
Balance Due: \$[0.00]

Payment Instructions: [Bank Name / Account Number / PayPal Email]

Terms: Payment due within [30] days. All source files transferred upon final payment.