

INVOICE

[Law Firm Name]
[Address Line 1]
[City, State, Zip]
[Email / Phone]

Invoice #: [0000]

Date: [Month DD, YYYY]

Due Date: [Month DD, YYYY]

BILL TO

[Client Name]
[Client Address]
[City, State, Zip]

MATTER / REFERENCE

[Case Name or File Number]

DATE	DESCRIPTION OF SERVICES	HOURS	RATE	AMOUNT
[MM/DD]	[Detailed description of legal consulting task]	0.0	\$0.00	\$0.00
[MM/DD]	[Detailed description of legal consulting task]	0.0	\$0.00	\$0.00
[MM/DD]	[Detailed description of legal consulting task]	0.0	\$0.00	\$0.00

Subtotal: \$0.00
Tax / Expenses: \$0.00
Total Due: \$0.00

Payment Instructions:

Please make checks payable to [Firm Name]. For wire transfers: [Bank Details].

Thank you for your business.